

**ROUTING AND TRANSMITTAL SLIP**

Date 8 June 79

TO: (Name, office symbol, room number, building, Agency/Post)	Initials	Date
1. C/ED&SS	11/6	11/6
2. C/FCS	11/6	11/6
3. C/Ops		
4. SA/Ops		
5.		

Action	File	Note and Return
Approval	For Clearance	Per Conversation
As Requested	For Correction	Prepare Reply
Circulate	For Your Information	See Me
Comment	Investigate	Signature
Coordination	Justify	

**REMARKS**

See # 6 of MgtCommittee minutes. Review attached IG report and provide requested remarks on trends, developments, achievements and problems in your respective areas 18 June.

JDC: I'll add to ED&SS & FCS contributions and give you something by the 19th dr

DO NOT use this form as a RECORD of approvals, concurrences, disposals, clearances, and similar actions

FROM: (Name, org. symbol, Agency/Post)

SA/Ops

Room No.—Bldg.

Phone No.

5041-102

U.S. G.P.O. 1977-241-530/3090

OPTIONAL FORM 41 (Rev. 7-76)

Prescribed by GSA  
FPMR (41 CFR) 101-11.206

STAT

# SECRET

## MINUTES OF THE FBIS MANAGEMENT COMMITTEE

1 June 1979

*dr*  
*AL*

[REDACTED]

25X1

### 2. D/FBIS announced:

a. Following rejection of our proposal for a bureau by [REDACTED] he has placed DD/FBIS in charge of developing alternatives. [REDACTED]

25X1

25X1

b. He has selected [REDACTED] NFAC, for a two-year rotational tour as Chief, UD to replace [REDACTED]

25X1

25X1

25X1

25X1

[REDACTED]

4. D/FBIS reported the establishment of an Agency committee to consider application of the Civil Service Reform Act to the Agency, including establishment of a Senior Executive Service and implementation of the Act's pay formula for GS-13 through GS-15 supervisors. [REDACTED]

25X1

5. The Committee discussed proposals for a DDCI goal statement for FY 1980, relating to FBIS. It was decided that the statement would call for improved open-source collection through establishment of two bureaus, development of the RAMS concept, and improved collection from publications, especially relating to S&T.

Action: + C/E&PS will draft a statement and circulate it to the Group/Staff chiefs. [REDACTED]

25X1

6. D/FBIS discussed the upcoming IG inspection. He has prepared a lognote on his conversation with [REDACTED] leader of the inspection team. C/E&PS is the inspectors' contact with FBIS. The IG questions his office's responsibility for FBIS foreign national employees. This question needs to be sorted out. [REDACTED]

25X1

25X1

25X1

[REDACTED] The first two days of the inspection will be devoted to briefings on FBIS.

25X1

25X1

[REDACTED]

25X1

# SECRET

# SECRET

D/FBIS will meet with the inspectors on 11 July to give them his assessment of FBIS. In preparation, he asked each Group/Staff chief to review the 1968 IG inspection report and to prepare a paper covering trends, developments, achievements, and problems in his respective area of responsibility. The reports should be prepared in outline form, in brief, crisp statements.

- Action: + C/AS will secure the 1968 IG report from the Executive Registry and distribute copies to the Group/Staff chiefs.
- + Group/Staff chiefs will prepare their reports by 22 June.
- + C/E&PS will contact [ ] OIG, concerning [ ] travel arrangements, handling for foreign national employees, and other issues and arrangements relating to the inspection. [ ]

25X1

25X1

25X1

7. The Committee considered management issues which should be brought to the IG's attention. [ ]

25X1

8. The Committee considered the Special Achievement Award for [ ] It decided not to consider tangible benefits noted in the draft recommendation because FBIS would not have assigned a second editor to the Athens Unit in any event. The Committee reaffirmed the recommendation for a \$1,500 award for intangible benefits.

25X1

Action: + SA/Ops will rewrite the award recommendation. [ ]

25X1

9. The Committee agreed to develop a recommendation for a Meritorious Unit Citation for the group of employees directly involved in covering Iran from November 1978 through the end of the Doha TDY operation.

Action: + SA/Ops will draft a recommendation. [ ]

25X1

FOR THE DIRECTOR, FBIS:

25X1

Chief, Executive and Planning Staff  
Foreign Broadcast Information Service

cc: D/FBIS  
DD/FBIS  
C/Ops  
C/AG  
C/Prod  
C/AS  
C/DRD

# SECRET